1. Click the **Library** button in the main window.

2. Click the **Preferences** button and select the **Manual configure** tab.

3. Look for drives or folders with a red box next to their name. These drives have shared sub-folders. Expand the drive tree by clicking the + buttons next to their names until you find all of the folders with a selected check box next to them. Uncheck all of the boxes.
4. When there are no shared folders remaining, all of the drives should have empty gray check boxes next to them.