

# UNIVERSITY OF THE SOUTHWEST PURCHASING FORM

<b>SUPPLIER:</b> ABC Rental	<b>DATE:</b> March 15v2019
<b>ADDRESS:</b> 1234 Nothing Steet Don't Care AL 12345	<b>Ship to:</b> University of the Southwest <b>Attention:</b> 6610 Lovington Highway Hobbs, NM 88240

Quantity	Description	Unit Price	Extension
2	Jumping Tower Rentals	\$150.00	\$ 300.00

<b>BUDGET #</b> 10-60005-xxxxx		<b>TOTAL AMOUNT:</b>	\$ <b>300.00</b>
	<b>REQUESTOR:</b> <i>Jane Dce</i>		3/15/2019
<b>PURPOSE:</b>	<b>SUPERVISOR:</b>		<b>DATE</b>
	<b>SENIOR ADMINISTRATOR</b>		<b>DATE</b>
	<b>CFO (&gt;5000.00)</b>		<b>DATE</b>
	<b>PRESIDENT:</b>		<b>DATE</b>

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PURCHASING FORM**

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